



**I already enrolled in/purchased a course; how do I access my online course?**

If you already enrolled in/ purchased an online course, you will receive an order confirmation email with instructions on how to access your course. Make sure to check your spam and junk folders.

**Step 1:** Go to your inbox and open the email, as an example below, it should contain the information for the product/course and your username. Click on “login and access your course”, which will go directly to [learning.facs.org](http://learning.facs.org)

ACS AMERICAN COLLEGE OF SURGEONS

# Order confirmation

Product	Quantity	Price	Discount	Balance
eLearning Course	1.00	0.00	0.00	





Thank you for your recent order with the American College of Surgeons. This email is to confirm your order.

Your username is: **XX**

[Login and access your course.](#)

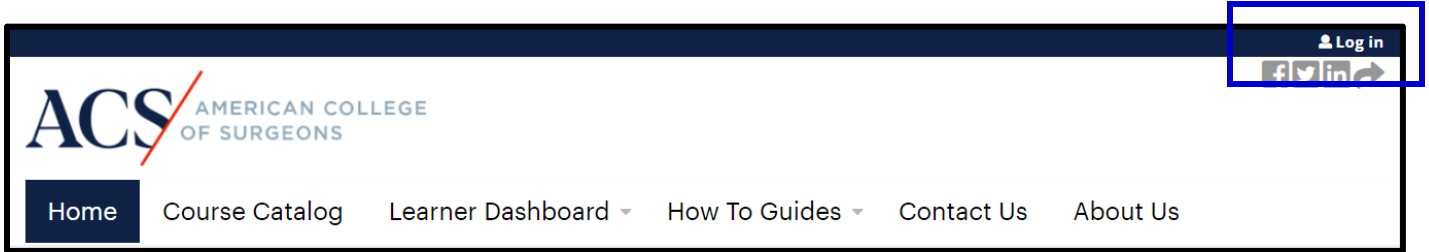
Please let us know if you have any questions at [learning@facs.org](mailto:learning@facs.org)

Got a question? Visit our Contact Us page.

American College of Surgeons  
633 N. Saint Clair St., Chicago, IL 60611 | [facs.org](http://facs.org)  
phone: 312-202-5000

If you cannot find the email, you may also go directly to [learning.facs.org](http://learning.facs.org) and click on “Log in” at the top right-hand corner.



**Step 2:** Enter your username and password. If you forgot your password, please click on the “forgot password?” to receive an email to reset the password.

The image shows the 'Sign In' form on the ACS American College of Surgeons website. The form is titled 'Sign In' and contains fields for Username and Password. There is a 'Keep me signed in' checkbox and a 'Sign in' button. Below the button are links for 'Forgot password?', 'Help', and 'New User?'.

**Step 3:** After successfully logging in, under the “Learner Dashboard” tab, click on the “In-Progress Activities”. There you will see the list of the current activities. Click on the “ACS Inclusive Excellence Toolkit”.

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**In-Progress**

In-Progress Activities  
Certificates & Transcript

View Edit Bookmarks **My activities** Orders

<u>Title</u>	<u>Status</u>	<u>Enrolled date</u>
<a href="#">Academy VGR: Resident Unionization</a>	Post Activity Survey	Wed, 09/25/2024 - 12:47pm
<a href="#">ACS Inclusive Excellence Resource and Implementation Toolkit</a>	IE Toolkit - Module 1. The Why	Tue, 10/15/2024 - 10:16am

On the home page, you may also find the list of ongoing activities, by clicking on the “Log in to view your ongoing activities”.

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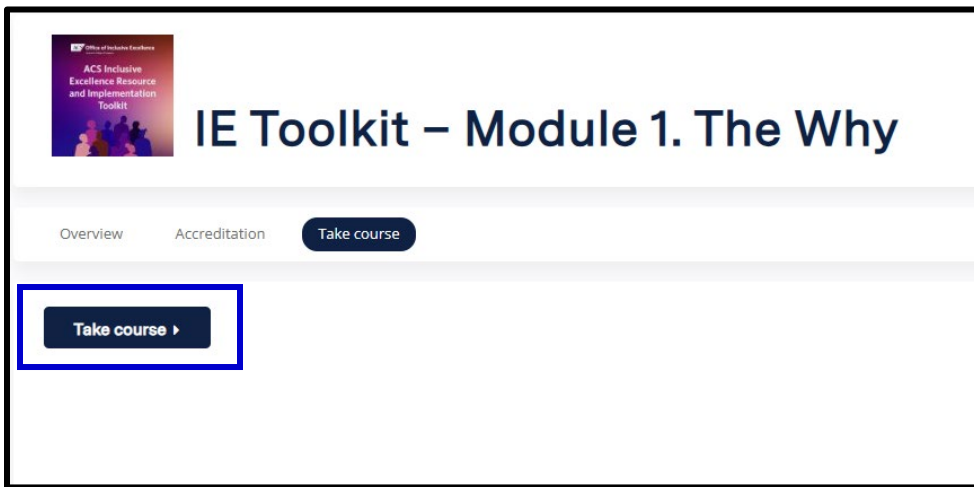
Welcome to the American College of Surgeons' Online Learning Portal, the premier source for ongoing surgical education. The ACS is dedicated to improving the care of the surgical patient and safeguarding standards of care in an optimal and ethical practice environment.

Here you can access a variety of educational activities and track your educational achievements:

- [Log in to view your ongoing activities.](#)
- [Log in](#) to review transcript of your completed courses and access your certificates.
- Explore all our courses [here](#).
- Access [instructions](#) on how to [log in and retrieve](#) your password, [enroll in and access](#) a course, [search](#) for a course and [download certificates](#).
- Browse our featured courses below.

Whether you're a practicing surgeon, physician, trainee, other medical professional, or patient, the ACS provides comprehensive resources to enhance your knowledge and improve patient outcomes.

**Step 4:** Click on the course title and the “Take course” button to begin.



**Step 5:** You may view each chapter/unit/module on the left-hand navigation menu, select the one to view, and hit “start course” button to begin. If you have previously viewed it, hit the “review” button. Navigate using the “next” or “previous” buttons at the bottom of the page.

